

To:

Date:

Immigration Officer

[Embassy Name]

[Embassy Address]

[Embassy Phone Number]

Re: Invitation Letter for **[Applicant's Name]** with Passport No. _____

Respected Sir/Madam,

I, **[Inviting Person's Name]** currently residing at **[Inviting Person's Address]**, and a citizen/permanent citizen of **[Country's Name]**, am writing this letter to support the visa application of my parent **[mother/father]**, **[Applicant's Name]**.

The purpose of the visit of my parent, **[Applicant's Name]** is to visit me in **[Country's Name]**. We have not seen each other in **[Provide length of time]** and would very much appreciate if we could spend time together. I have wanted to show my parent, **[Applicant's Name]**, the life I have built in **[Country's Name]** for a very long time and would appreciate the chance to reconnect. We have a very close relationship and even from a distance, we continuously keep in touch.

[Applicant's Name] will be visiting during the following dates: from **[Provide starting date of visit in format DD/MM/YY]** to **[Provide ending date of visit in format DD/MM/YY]**.

During the specified trip dates above, we will be visiting **[Specify city/place names]**. In addition, **[Applicant's Name]** will be staying at **[Provide Inviting Person's Address or Hotel Address]**. The trip will be funded through **[Provide means of funding]**.

Enclosures:

Copy of inviting person's Passport

Copy of inviting person's other ID

Proof of relationship (birth certificate and other documents)

Proof of accommodation

Proof of return to home country (employment contract, property ownership, lease agreement, etc.)

Other applicable documents

We sincerely request that you consider **[Applicant's Name]** visa application and please do not hesitate to contact me for any questions or inquiries at **[Inviting Person's Phone Number]** or **[Inviting Person's E-mail]**.

Kind regards,

[Inviting Person's Signature]

[Inviting Person's Name]

[Inviting Person's Address]

[Inviting Person's Phone Number]

[Inviting Person's Email]